

Donation Policy

Introduction

Donations are a way for PrimeTime to reach out to the community. The community is very important to PrimeTime, and we seek to help in many ways.

Scope

This Policy applies to all donations from PrimeTime, regardless of types of donations or institutions requesting donations, unless otherwise stated in this document.

Policy

It is PrimeTime's policy to grant donations in many forms including, but not limited to:

- Free bowling passes.
- Free miniature golf passes.
- Free batting cage passes.
- Free birthday parties.
- Free group parties.

Requests for donations must follow the procedure listed below; there will be no exceptions. All donation requests not following the procedure will be directed to follow the appropriate procedure. It is important to remember that donation request procedure could take up to three weeks in its entirety. Please keep this in mind as you plan your donation request. Only one donation will be granted per organization per year. All decisions made by PrimeTime are final.

Procedure

The procedure below describes the steps which should be followed when an organization or individual wishes to request a donation from PrimeTime.

1. Read through this entire document.
2. Proceed to the PrimeTime website and fill out the Donation Request Form that is located under the information tab.
3. All completed forms must be mailed to the following contact/address:

PrimeTime Donations
Daniel Decker
4541 Loop 322
Abilene, TX 79602

Any forms not submitted via regular mail will not be accepted.

4. Once the form has been properly submitted, please allow up to 10 business days for official review.
5. If your donation request is approved, you will then receive your donation, or instructions to receive your donation.