

Donation Request

This form is to be filled out in its entirety in order to be accepted.	Date of Request (Month/Day/Year) / /
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ORGANIZATION INFORMATION

Organization Name: _____

Contact Name:	Primary Phone: ()	Secondary Phone: ()
Address:	E-mail:	
City, State, Zip:	Have you received a donation from us before?	Yes No
Type of Organization (circle one):	Educational	Arts/Culture
	Charitable	Institutional

EVENT/DONATION INFORMATION

Event Name: _____ Event Date: _____ Event Time: _____

Event Purpose: _____

Is this event a fundraiser?	Yes	No	Who do the proceeds benefit?
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Deadline for receiving the donation item (three-week minimum): _____

What is the purpose of the request:	Fundraiser	Auction	Giveaway	Promotion
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Donation Notes:

SIGNATURE

I certify that the information listed above is true and complete to the best of my knowledge. I understand that not all donation requests will be approved. I understand that it may take up to 10 business days for this form to be reviewed. I agree to only use the donated items strictly for charitable purposes through fundraisers, auctions, giveaways, and promotions, etc.

Signature: _____ Date: _____

SUBMISSION

Please send this completed form to: _____ PrimeTime Donations, Daniel Decker, 4541 Loop 322, Abilene, TX 79602

PRIMETIME USE ONLY

Date Received:	Donation:	Notes:
Status:	Authorized By:	Delivered: